

**DISTANCE EDUCATION EXAMINATIONS DECEMBER - 2022**  
**CERTIFICATE PROGRAMME IN AUTOMOBILE TECHNOLOGY - Course Code: 052**

(Examination will be held from 9.30 A.M. to 12.30 P.M)

SUBJECT CODE	SUBJECT NAME	DAY & DATE OF EXAMINATION
110	AUTOMOBILE TECHNOLOGY – I	Saturday 7th January 2023
120	AUTOMOBILE TECHNOLOGY – II	Sunday 8th January 2023
130	PRACTICALS	---

**CERTIFICATE PROGRAMME IN OFFSET MACHINE PRINTING - Course Code: 053**

(Examination will be held from 9.30 A.M. to 12.30 P.M)

SUBJECT CODE	SUBJECT NAME	DAY & DATE OF EXAMINATION
110	OFFSET PRESS AND PRESS SETTINGS	Saturday 7th January 2023
120	OFFSET PRESS OPERATIONS	Sunday 8th January 2023
130	PRACTICALS	---

**CERTIFICATE PROGRAMME IN BINDING AND FINISHING - Course Code: 054**

(Examination will be held from 9.30 A.M. to 12.30 P.M)

SUBJECT CODE	SUBJECT NAME	DAY & DATE OF EXAMINATION
110	PRELIMINARY OPERATIONS	Saturday 7th January 2023
120	FINISHING OPERATIONS	Sunday 8th January 2023
130	PRACTICALS	---

**CERTIFICATE PROGRAMME IN OFFICE MANAGEMENT - Course Code: 063**

(Examination will be held from 9.30 A.M. to 12.30 P.M)

SUBJECT CODE	SUBJECT NAME	DAY & DATE OF EXAMINATION
110	OFFICE MANAGEMENT	Thursday 5th January 2023
120	BUSINESS COMMUNICATIONS AND REPORTING	Friday 6th January 2023
130	PERSONNEL ADMINISTRATION	Saturday 7th January 2023
140	COMMERCIAL PRACTICE	Sunday 8th January 2023

**CERTIFICATE PROGRAMME IN LIBRARY AND INFORMATION SCIENCE - Course Code: 079**

(Examination will be held from 9.30 A.M. to 12.30 P.M)

SUBJECT CODE	SUBJECT NAME	DAY & DATE OF EXAMINATION
110	LIBRARY ORGANISATION, MANAGEMENT AND REFERENCE SERVICE	Saturday 7th January 2023
120	LIBRARY CLASSIFICATION AND CATALOGUING (Theory)	Sunday 8th January 2023
130	LIBRARY CLASSIFICATION AND CATALOGUING (Practical)	Date will be announced later

**CERTIFICATE COURSE IN FIRE AND SAFETY- Course Code: 236**

(Examination will be held from 9.30 A.M. to 12.30 P.M)

SUBJECT CODE	SUBJECT NAME	DAY & DATE OF EXAMINATION
110	FUNDAMENTALS OF FIRE & SAFETY	Friday 6th January 2023
120	INDUSTRIAL SAFETY	Saturday 7th January 2023
130	SAFETY IN CONSTRUCTION ACTIVITIES	Sunday 8th January 2023

**CERTIFICATE PROGRAMME IN ENTREPRENEURSHIP INNOVATION  
AND CAREER HUB - Course Code: 276**

**(Examination will be held from 9.30 A.M. to 12.30 P.M)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	FUNDAMENTALS OF ENTREPRENEURSHIP	Thursday 5th January 2023
120	INSTITUTIONAL SUPPORT FOR ENTREPRENEURSHIP	Friday 6th January 2023
130	LEGISLATION OF ENTREPRENEURSHIP	Saturday 7th January 2023
140	PROMOTING AND MANAGING MICRO, SMALL AND MEDIUM ENTERPRISES	Sunday 8th January 2023

**CERTIFICATE PROGRAMME IN SAFETY IN CONSTRUCTION PRACTICES – (Course Code: 678)**

**(Examination will be held from 9.30 A.M. to 12.30 P.M)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	PRINCIPLES OF SAFETY MANAGEMENT	Saturday 7th January 2023
120	SAFETY IN CONSTRUCTION AND MAINTENANCE	Sunday 8th January 2023

**CERTIFICATE PROGRAMME IN PLUMBING  
(WATER SUPPLY AND SANITARY INSTALLATIONS) – (Course Code: 680)**

**(Examination will be held from 9.30 A.M. to 12.30 P.M)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	WATER SUPPLY AND SANITARY INSTALLATIONS	Sunday 8th January 2023
120	WATER SUPPLY AND SANITARY INSTALLATIONS (PRACTICAL)	-----

**CERTIFICATE PROGRAMME IN FOOD AND NUTRITION – (Course Code: 681)**

**(Examination will be held from 9.30 A.M. to 12.30 P.M)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	FOOD, NUTRITION AND HEALTH	Sunday 8th January 2023
120	FOOD AND NUTRITION LABORATORY	-----

**CERTIFICATE PROGRAMME IN SPOKEN ENGLISH - Course Code: 685**

**(Examination will be held from 9.30 A.M. to 12.30 P.M)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	CONVERSATIONAL ENGLISH AND PUBLIC SPEAKING	Sunday 8th January 2023
120	VIVA-VOCE	Date will be announced later

**CERTIFICATE PROGRAMME IN MUSIC - (Course Code: 816 VOCAL/ 817 VEENA/ 818 VIOLIN)**

**(Examination will be held from 9.30 a.m. to 12.00 noon)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	THEORY OF MUSIC	Sunday 8th January 2023
120	PRACTICAL -I	----

**CERTIFICATE PROGRAMME IN DANCE (Course Code: 819)**

**(Examination will be held from 9.30 a.m. to 12.00 noon)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	THEORY OF DANCE	Sunday 8th January 2023
120	PRACTICAL	----

**CERTIFICATE PROGRAMME IN GOODS AND SERVICE TAX (GST) Course Code : 913****(Examination will be held from 9.30 A.M. to 12.30 P.M)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	FUNDAMENTALS OF GOODS AND SERVICES TAX	Thursday 5th January 2023
120	IMPLEMENTATION OF GST	Friday 6th January 2023
130	GST RATES	Saturday 7th January 2023
140	PAYMENTS AND REFUND PROCESSING IN GST	Sunday 8th January 2023

**CERTIFICATE PROGRAMME IN FRONT DESK OPERATIONS Course Code : 915****(Examination will be held from 9.30 a.m. to 12.30 p.m)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	FRONT DESK OPERATIONS	Thursday 5th January 2023
120	COMMUNICATIVE ENGLISH	Friday 6th January 2023
130	BASIS OF ACCOUNTING	Saturday 7th January 2023
140	COMPUTER FUNDAMENTALS	Sunday 8th January 2023

**CERTIFICATE PROGRAMME IN ASTROLOGY (Course Code: 968)****(Examination will be held from 9.30 a.m. to 12.30 p.m)**

<b>SUBJECT CODE</b>	<b>SUBJECT NAME</b>	<b>DAY &amp; DATE OF EXAMINATION</b>
110	FUNDAMENTAL OF ASTROLOGY AND METHODOLOGY OF CASTING HOROSCOPE	Saturday 7th January 2023
120	PREDICTION OF HOROSCOPE	Sunday 8th January 2023

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Date:28-11-2022

**DR. M. PRAKASH**

CONTROLLER OF EXAMINATIONS